



भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

An Institute of National Importance by Act of Parliament
Deoghat, Jhalwa, Allahabad-211015 (U.P.) INDIA

Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref. No. IIIT-A/Purchase/189/ *569* /2019

Date: 09/01/2019

EXTENSION OF TENDER SUBMISSION DATE

In continuation of tender **ref. No. IIIT-A/Tender/Purchase/189/394/2018, dated-13/09/2018, Subject- "Tender for shops at IIIT-Allahabad"**. The last date for submission of tender "**Stationary, Gift Items, Photocopy and Binding Center**" has been extended **upto-29/01/2019 till 12:00**.

The details of the tender can be downloaded from the IIIT-A website www.iiita.ac.in. Technical Bids will be opened in the presence of the tenderers, or authorized representatives interested to be present on **01/02/2019 at 4:00 PM**. Vendors are desired to submit their authorization letter along with a photocopy of their photo identity card. Only one representative will be allowed to attend the technical/financial bid for a particular firm. Please carry the same original proof of identity for verification purpose at the time of opening of tender/enquiry. The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, the time remaining unaltered.

Assistant Registrar (P)

Encl: Original Tender Document



NOTICE INVITING TENDER

TENDER DOCUMENT FOR SHOPS AT IIIT-ALLAHABAD

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भारतीय सूचना प्रौद्योगिकी संस्थान, इलाहाबाद Indian Institute of Information Technology, Allahabad

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Ph.: 0532-2922025, 2922067, Fax : 0532-2430006, Web : www.iiita.ac.in, E-mail : contact@iiita.ac.in

Ref. No. : IIIT-A/Tender/Purchase/189/394 /2018
Date: 13th September, 2018

Tender Notice

1. Sealed tenders are invited under **Two Bid Systems (Technical & Financial)** for **Shops (07 nos.) at IIIT-Allahabad**. The "Technical and Commercial Bids" in two separate sealed envelopes placed in a single envelope with name of the tender reference number and closing date subscribed on the top of the envelope addressed to the **Faculty In-Charge Purchase, IIIT-A, Deoghat, Jhalwa, Allahabad-211015 up to 03/10/2018 (12:00 Noon)**.

Quotations duly sealed may also be dropped in the tender box placed in the office of the Faculty In-charge, Purchase, IIIT-Allahabad. Basic rate, taxes and other charges if applicable etc. must be quoted separately, F.O.R. destination at IIIT-A, Jhalwa, Allahabad. Please note that tender document will not be accepted after the expiry of stipulated date and time. Details are as below:

S. No.	Name of Shop	No. of Shop Designated
1.	*General and Confectionery Shop	02
2.	*Stationary, Gift Items, Photocopy and Binding Center	02
3.	Snacks Shop (Veg. only)	01
4.	Ladies Beauty Parlor	01
5.	Fruit and Vegetable Shop	01

Note: *Two shops will be awarded for the S.No. 1 & 2.

- 1) **Place of Work** : IIIT-A, Jhalwa Campus
 - 2) **EMD-** : a) For Shop no. 1 & 2, Rs. 10,000/- (02 shops each) } **Only through**
: b) For Shop no. 3, 4 & 5, Rs. 10,000/- (01 shop each) } **RTGS/ NEFT**
 - 3) **Date of submission of tender** : 03.10.2018 (12:00Noon)
 - 4) **Tender opening date** : a) **Technical:** At 4 p.m. of 03.10.2018
b) **Financial:** To be intimated to shortlisted tenderers by email/telephonically
2. The tenders are invited from the reputed and legally qualified contractors who are only well meaning and serious shop keepers with proven antecedents. They would be allotted the shops for operation. The detailed specifications and terms & conditions are given in **Annexure I, II, III, IV and V**.
3. Details of Bank account of Firm for returned of EMD and/or Performance Security
- Bank's Account Holder Name:**.....
Type of Account Name:.....
Address of Branch:.....
Account No:.....
IFSC Code:.....
4. **E.M.D.:** EMD amount Rs.10,000/- should be directly transfer into the bank account (IIIT-A General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender

Handwritten signature

document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without EMD fee receipt will not be considered). EMD receipt should be enclosed with the Technical Bid document in a separate envelop.

The detail of institute's Bank account is as below;

Account Name: IIIT-A General AC
Bank Name: Indian Overseas Bank
Address: 61, M.G. Marg, Civil Lines, Allahabad
Account No.: 035001000060976
IFSC Code: IOBA0000350

5. The Technical Bids will be opened in the presence of the tenderer or authorized representatives interested to be present on **03/10/2018 at 4:00 PM**. Vendors are desired to submit their authorization letter along with a photocopy of their photo identity card. Only one representative will be allowed to attend the technical/financial bid for a particular firm. Please carry the same original proof of identity for verification purpose at the time of opening of tender/enquiry. The date fixed for opening of bids, if subsequently declared as holiday by the Government, the revised date of schedule will be notified. However, in absence of such notification, the bids will be opened on next working date, the time remaining unaltered. The financial bids of only those bidders, who's Technical Bids will qualify, shall be opened by concerned committee. For any queries regarding the tender, please send a mail to info.purchase@iiita.ac.in.



Assistant Registrar (Purchase)

Copy to:

- PS to Hon'ble Director- for kind information to Hon'ble director please.

Technical Bid

(To be submitted on Letterhead of Vendor/Supplier)

PROFORMA FOR APPLICATION

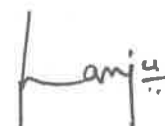
1. Name of the firm/proprietary/Company (As registered):-.....
2. Address of the firm:-.....
.....
.....
3. Phone Number:-
4. Proprietor's name:-.....
5. Address of Proprietor:-.....
6. Proprietor's Phone No.:-.....
8. Email Id: -.....
7. Details of the firm:-
 - (a). Date from which the firm is operating:-.....
 - (b). Turnover of the firm during:-
 - 1) FY 2015-16 (Rs.).....
 - 2) FY 2016-17 (Rs.).....(Please attach documentary evidence)
 - (c) PAN No.:-.....
 - (d) PAN is in the name of Proprietor/Firm (R) specify.....
 - (e) TAN No.:-
 - (f) GST No. :-.....
 - (h). Details of Govt. Supply/ Turnover etc –

Sl. No.	Name of place where services rendered	Addresses of such place where services rendered	Period from and services rendered
1			
2			
3			
4			
5			

Please attach details of satisfactory work accomplished for the above, in absence of which the EXPERIENCE shown above SHALL be treated as INVALID.

Please attach details of satisfactory work accomplished for the above.

.....
Seal & Signature of Authorized signatory with date



Terms & Conditions

Scope of work

1. Sealed requests are invited at Indian Institute of Information Technology, Allahabad for 07 nos. shop as detailed below:

S. No.	Name of Shop	No. of Shop Designated
1.	*General and Confectionery Shop	02
2.	*Stationary, Gift Items, Photocopy and Binding Center	02
3.	Snacks Shop (Veg. only)	01
4.	Ladies Beauty Parlor	01
5.	Fruit and Vegetable Shop	01

For category S.No. 1 & 2, two shop will be designed.

2. Vendors are desired to quote their rates/discount on MRP of all items quoted category of shop, failing which tender may be rejected.
3. The contract will be prevalent initially for a period of 01 (one) year which is extendable maximum 02 (two) years on yearly basis subject to the successful fulfillment of the contract and also at the sole discretion of the Institute Competent Authority.
4. The successful bidder/contractor will be required to enter into an Agreement/Contract within 15 days after award of work.
5. Tender documents must be submitted consisting of tender form (Technical and Financial), general terms & conditions of the tenders. Special conditions are required to be complied with by applicants.
6. Tenders should be addressed to the **Faculty In-Charge Purchase, Indian Institute of Information Technology, Deoghat, Jhalwa, Allahabad** and sealed properly.
7. **The tender must be accompanied with an earnest money deposit (EMD) of Rs.10,000/- should be directly transfer into the bank account (IIITA General AC) of Indian Institute of Information Technology Allahabad through RTGS/NEFT and the tender document should be accompanied with the transaction receipt of RTGS/NEFT (Any bid without EMD fee receipt will not be considered). EMD receipt should be enclosed with the Technical Bid document in a separate envelop.**

The detail of institute's Bank account is as below;

Account Name: IIIT-A General AC

Bank Name: Indian Overseas Bank

Address: 61, M.G. Marg, Civil Lines, Allahabad

Account No.: 035001000060976

IFSC Code: IOBA0000350

In case of tenderer whose tenders are not considered for placing order, the earnest money deposit will be returned without any interest within one month from the date of supply, after or finalization of the tender whichever is later. The earnest money will be forfeited in the event of failure to comply with the contract after an offer by the Institute has been made. In the event of the tender being accepted, the earnest money may be adjusted towards security deposit.

8. **Minimum turnover of the firm should be Rs.10 lakh or more in last two financial years (2015-16 & 2016-2017).**
9. **Vendor should have experience of quoted shop at least 03 years.**
10. The tenderer should quote clearly in figure and words the rates and amounts tendered by him.
11. Any types of Taxes (GST) or other charges on the material, which has not been mentioned while quoting their rates shall not be paid by the Institute/users under any circumstances.

12. a) **A tenderer shall not submit more than one tender for one shop. However, the same tenderer may submit tenders for different category of shops separately.**
b) **Not more than one license shall be given to one firm/vendor.**
13. The tender so submitted shall be governed by the laws of India and be interpreted in accordance with such laws as at Allahabad, U.P.
14. Any dispute arising in the process of the tender during its operation, it shall be referred to the sole arbitrator who in such cases shall be the Director, IIIT-A and whose decision shall be binding on both the parties.
15. The interested applicants may be called for discussions by the tender committee duly constituted or nominated by the competent Authority of the Institute at a short notice.
16. In case of the green Vegetables/Fruits/Dairy Products/Grocery items the supply will have to be made out of fresh stocks only. The same will be checked by a team of responsible officers of the Institute nominated for the purpose by the competent authority.
17. The supplier/ tenderer will supply the items/ articles along with the scheme given by the company with that product, if any, free of cost to the user.
18. The acceptance of a tender will rest with the Institute which does not bind itself to accept the lowest tender and reserves itself the authority to reject or partially accept any or all the tenders received without assigning any reason.
19. Tenders are likely to be rejected in case the same are not conforming to the laid down terms and conditions.
20. The Institute shall not be responsible for receipt of tenders after due date due to postal delays or any other reason whatsoever.
21. For all items, the financial bid shall be opened only for those applicants whose technical bids are recommended by the technical committee and found to be as per the desired specifications, terms and conditions of the tender asked for.
22. The tenderer must insure that all the entries are made by one person, using same ink and without any cutting and over writing. If there is any cutting, it should be countersigned.
23. The responsibility of the safety of the hired material against fire, theft, riots and other unforeseen hazards shall be of that of the vendor and Institute shall be kept indemnified against all these losses.
24. A generally safe ambience through Institute security at its main Gates shall be provided free of cost to all vendors.
25. All the rules and regulations of food safety, labours etc. as may be relevant to respective trade of the vendor shall be complied with by the vendor. The vendor shall have necessary licenses from the local or Govt. authorities for running the respective business, and shall be liable to pay all charges, taxes, levies and statutory dues assessments as payable to any public or local authorities in respect of the work and shall also be liable to all fines and penalties which may be levied by the local or Govt. authorities, as a result of non-observance of any of the statues or rules framed there under by such authorities and keep the Institute indemnified against all actions, demands, expenses and charges incurred or suffered on that behalf.
26. The contracting agencies/vendors must have worked in reputed organizations and have to provide details of such organization with the certificate of it, in the prescribed proforma.
27. Agencies interested may visit the campus to have first hand information, if they so desire.
28. Deficiency in not supplying full information/providing incomplete/misleading information shall result in primary rejection of the offer, at any stage, even after having been offered the license and it being in operation.
29. The vendor shall be responsible for:
i.) All injury due to any accident to persons, engaged by him/her and;
ii.) Any damage arising because of negligence on the part of the Contractor or his employees to the furniture and fittings provided by Institute.
iii.) Further maintenance in the form of day-to-day cleaning of the premises and other facilities provided would be carried out by the Contractor at their cost and licensed to him;

- iv) All the disputes shall be supplied to the Allahabad Jurisdiction. The Director IIIT-A shall act as sole arbitrator and will have the full rights to settle all the disputes and that shall be binding on both the parties.
30. Business timings for all licensed vendors, shall be as decided by Hon'ble Director or his nominated person, from time to time, in keeping with the nature of business.
 31. The Institute reserves the rights to cancel the tender without assigning only reason and also have right to divide the work into several contractors in the interest of work.
 32. Items shown as in the Price Bid Offer are indicative ONLY and for the purpose of Comparison only. Additional Items may be added into any list as per mutual agreement.
 33. Conditional Tenders shall not be entertained and rejected summarily.
 34. Selected Licensee shall have to enter into an Agreement with the Institute for the purpose on Non-Judicial Stamp Paper of Rs.100/-. The cost of agreement shall be borne by the Licensee.
 35. Institute reserves the right to get the antecedents checked for any/all of its vendors, at any time. The vendor shall be required to co-operate with the Institute in the matter. Non - Co-operation shall be sufficient reason for withdrawal of license from the vendor, with all costs on the vendor and no liabilities on the Institute.
 36. **SECURITY DEPOSIT:** The successful bidder has to deposit Security deposit Rs.30,000/- in favour of "Indian Institute of Information Technology, Allahabad", which has to be electronically transfer through the RTGS/NEFT into the bank account of Institute as mentioned below:
Account Name: IIITA General AC
Bank Name: Indian Overseas Bank
Address: 61, M.G. Marg, Civil Lines, Allahabad
Account No.: 035001000060976
IFSC Code: IOBA0000350
 37. Security deposit should remain valid for a period of one year from the date of issue of contract. **No interest shall be paid on Performance Security.** The Performance Security will be forfeited by order of the Competent Authority in the event of any breach or negligence or non-observance of any terms & conditions of the contract. EMD will be released after receiving of transaction receipt of RTGS/NEFT of security amount.
 38. The **timings and working days** of the shop will be regulated by the **Competent Authority**.
 39. The contractor shall **display the list of items & rates in the premises**.
 40. The shop should **be kept neat & clean in all respects**.
 41. The bearer/staff (**not below the age of 18 years**) employed by the contractor shall have to be medically fit and free from any ailment. The contractor shall not employ young children as prohibited under the law/rules/regulations/Govt. Notification.
 42. The contractor and his employees would be governed by the **disciplinary** rules as may be laid down by the institute while they are in the institute premises.
 43. **Electricity charges** shall be paid as per actual consumption on the prevailing rates of Indian Institute of Information Technology, Allahabad at such higher rates as may be decided by the Institute from time to time.
 44. **The monthly rent of each shop is Rs.1,000/- & water charge Rs.250/- per assignee shall be paid by the vendor/contractor. Shop S.No.01 & 02 are designated two shops, accordingly rent and water charge will be paid by vendor.**
 45. Alteration/modification on the shops given to the vendor shall be done by the vendor at his own cost after due permission from the Institute authorities.
 46. Tenderers are strictly prohibited to submit their tender with more than one name/identity. In case a tenderer is found to have indulged in tendering with more than one name/identity he/she shall be black listed for ever.
 47. The service agencies must have worked in reputed organizations and will have to provide details of such organizations with the certificate of it in the prescribed proforma.
 48. All pages of the tender documents are to be signed and stamped by the tendering firm.
 49. Director, Indian Institute of Information Technology, Allahabad reserves the right to reject or accept any tender.
 50. Director, Indian Institute of Information Technology, Allahabad will be the sole arbitrator of all the dispute and his decision will be binding on both the parties.

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51. Director, Indian Institute of Information Technology, Allahabad reserves the right to alter/modify any or all conditions of this tender notice.
52. **Quotation should be addressed to Faculty In Charge Purchase, Indian Institute of Information Technology, Deoghat, Jhalwa, Allahabad-211015 (U.P.) India.**
53. Kindly mention enquiry reference number, subject, due date contact address etc on your quotation. Incomplete quotation will not be accepted, Quote your email ID and Bank details etc.
54. All disputes are subject to Jurisdiction of Allahabad.

For any query pertaining to this bid correspondence may be addressed to

**Faculty In-Charge Purchase
Indian Institute of Information Technology,
Deoghat, Jhalwa, Allahabad-211015
Phone : +91 0532-2922051 ; E-mail: info.purchase@iiita.ac.in**



Assistant Registrar (Purchase)

Certified that the information in the proforma is true. I/We agree to the contents of terms & condition of the quotation/tender.

Seal and Signature of the Proprietor/Authorized Representative

SPECIAL TERMS & CONDITIONS OF LICENSING

1. Only well meaning and serious Shopkeepers/Vendors with proven antecedents would be allotted the shops for operation.
2. Commitment for selling best quality items with fair prices only would be the condition precedent for choice of intending vendors so that the users may have satisfaction of having quality goods at fair and competitive rates on the Campus Premises.
3. By submitting a tender for the work a tenderer will be deemed to have satisfied himself by the actual inspection of the site and locality of the work and that the rates quoted by him in the tender will be adequate to complete such work according to specification and conditions attached thereto and he has taken into account all conditions and difficulties that may be encountered by him during its execution and to have quoted labour and materials rate which shall include cost of material with taxes, octroi and other duties lead, lift loading and unloading freight for materials and all other charges including equipment tools and other facilities etc. and services necessary for proper completion and maintenance of work except such as may be otherwise expressly provided in the contract documents for the completion of the work to the entire satisfaction of the Institute.
4. Acceptance of the tender will be intimated to the successful tenderer through a letter of acceptance. The contractor shall then be required to execute an agreement within the time specified in the letter of acceptance. In the event of failure on the part of the contractor to sign the agreement within the specified time. The acceptance of his tender shall be considered as withdrawn and EMD forfeited. The cost of Stamp Fee for the agreement is to be borne and paid by the Contractors.
5. An agreement would have to be executed by the vendors with the Institute on yearly basis subject to termination of contract either way by serving a prior notice of 1 month in writing and subject further to the express condition that in the event of any unlawful, antisocial and/or anti-institute or unauthorized activities by the vendor having been found, judgment on which made by the Director, IIIT-A being final, the contract shall be terminated even earlier.
6. If the tenderer deliberately gives wrong, incomplete/misleading information leading to the acceptance of his tender the Institute, Institute reserves the right to cancel the contract at any later stage also without assigning any reason therefor.
7. Each licensee shall display at a prominent place in his shop, price of all items/services. Institute shall also be free to display them on its website.
8. Institute intends to allot shops only with the built up structure and its appurtenances under license.
9. Electricity bill shall be payable as per individual meter reading for each shop at Institute approved rates.
10. While all offer of discounts on MRP are welcome, in no case the selling price shall be higher than MRP. For goods/items, whose items are not printed on them as MRP, are expected to be sold at competitive and fair prices. If at any time they are observed to be higher than prevailing market prices, vendor shall be liable for penalty/fines and warning. After two warnings, if the situation does not get rectified, the License shall be liable for termination by the Institute.
11. In case vendors/suppliers give any items on credit, this shall be solely at their own volition, with no responsibility of the Institute in it.
12. Change of nature of business as specified in the agreement shall not be allowed.
13. Vendors will have to ensure utmost cleanliness, hygienic conditions and befitting campus like discipline at their shops and appurtenances at all times, wanton neglect of which, shall invite heavy fines including premature termination of the contract.
14. The contractor has to employ sufficient nos. of healthy, smart, having good mannered workers for servicing.
15. No child labour shall be employed for servicing as per law.
16. All the rules and regulations of food safety, labour etc. shall be complied by the contractor.
17. Agencies interested may visit the campus to have first hand information, if they so desire.

18. The shops shall be open to use by the Institute beneficiaries only. As such, the vendors shall neither invite/entertain nor harbor any users from outside at or around the shops. Violation of this expressed condition shall automatically land in termination of the contract.
19. Deficiency in not supplying full information or providing misleading/incomplete/incorrect information shall result in primary rejection of EOI/License at any stage.
20. No subletting of licensing is allowed. If the same is found at any stage, the license shall be liable for cancellation immediately thereafter.
21. All furniture and fixtures (including Air conditioner(s)) as required for smooth and fair conduct of business shall be put in place by the licensee at his/her own cost without harming the built up structure allotted to the licensee/or its neighbours.
22. For goods/items, whose items are neither printed on them as MRP and nor are available as company approved price list, are expected to be sold at competitive and fair prices. If at any time they are observed to be higher than prevailing market prices, vendor shall be liable for penalty/fines and warning. After two warnings, if the situation does not get rectified, the License shall be liable for termination by the Institute, with all losses accruing in the matter to be borne by the vendor himself and no liabilities on the Institute.
23. Tenderer should take into account any corrigendum published on the Tender document before submitting their bids. All such corrigendum will be placed on IIIT-A website www.iiita.ac.in Intending tenderers are advised to visit www.iiita.ac.in for regular update, if any, till the closing date of tender for any corrigendum/ addendum/ amendment. IIITA will not be responsible for ignorance of corrigendum.
24. General business hours shall be discussed with each licensee in keeping with the nature of services/items being sold. In general however all shops are expected to be open on all seven days of the week.

Important - Pl. fill in the CORRECT Financial Bid - Price Offer Document. Using INCORRECT Format shall render your bid being REJECTED SUMMARILY

“It is certified that I agree to the General terms & conditions as well as the special conditions as specified herein above and bind myself to follow and comply with the same. I have gone through all the conditions and understood the same.”

.....
**Seal and signature of the Proprietor with Name/
 Authorized Representative**

Cell No:



FINANCIAL BID

**(On letter head of the Firm & in a separately sealed envelope)
(Financial Bid - Snacks and Refreshment Shop)**

Vegetable Items

Sr no.	Name of the Items	Specifications	Price in Rs. /Discount on MRP
1.	Puri - Sabji	4 Puri/50 gms each + 150 Veg Dry/ Curry	
2.	Veg Noodles	packet of 75 gms	
3.	Gulab Jamun	30 gms	
4.	Rasgulla	30 gms	
5.	Bread Butter/Toast Butter (Sanwitch Bread)	2 Slice of Bread + 10 gms Butter	
6.	Bun-Butter	1 Bun + 20 gms Butter	
7.	Bread Pakoda	80 gms of Pakoda + Sauce or Chutney	
8.	Samosa	2 nos of 50 gms each Samosa + Tomato Sauce or Chutney	
9.	Veg Cutlet	2 Nos of 50 gms each + Tomato Sauce	
10.	Paneer Cutlet – 02 nos.	100 gms	
11.	Normal Tea	100 ml	
12.	Packaged Drinking Water	1 Litre (Non Chilled/Chilled)	
13.	Paneer Stuffed Paratha	100 gm	
14.	Onion Stuffed Paratha	100 gm	
15.	Aloo Stuffed Paratha	100 gm	
16.	Mix Stuffed Paratha	100 gm	
17.	Aloo Tikki		
18.	Gol Gappa (Fulki)	5 pc. with matar and jira jal / chatni	
19.	Other Chaat items (on mutually agreed basis)		

Note:

1. The vendor may add items in the above list which he wishes to keep in the shop. Final list will decided by the Institute Authorities, in consultation with the successful vendor.
2. Extra serving is a portion of standard serving as served in the assorted dish.
3. All ingredients must of branded nature.

Financial Bid of only technically successful Bidders shall be opened.

.....
Seal and Signature of Authorized Signatory
Cell No.....

hanja

FINANCIAL BID

**(On letter head of the Firm & in a separately sealed envelope)
(Financial Bid – General and Confectionery Shop)**

Sr no.	Name of services/category of items as per advertisement	Offer price (in separate sealed envelope) (Please state clearly that whether the discount is on MRP/Company approved official list price. Show taxes separately, if applicable)	Maximum offer rate =.....% Discount on MRP/Company Approved Official List Price
1.	Fruit Juices- Mausambi, Orange, Pineapple, Apple, Mango (packed)	% Discount on MRP	
2.	Brown Bread Sandwich	125 gms 2 Slices of Brown Bread with Cucumber and Tomato	
3.	Cheese Sandwich	2 Slices of Cheese Sandwich of 60 gms + 50 gms Boiled Vegetables	
4.	Plain Cheese Pizza	150 gms	
5.	Veg Burger (125 gms 1 Piece)	35 gms Bun + 75 gms Cooked Cutlet + Onion, Tomato and Salad leaf + Sauce	
6.	Potato Patties	Standard Size	
7.	Cheese Pasties	Standard Size	
8.	Spring Roll		
9.	Veg. Cheese Burger		
10.	Veg. Cheese Grilled Sandwich		
11.	Soup	Tomato soup 150 ml + with/without Salt/Pepper	
12.	Energy drink	% Discount on MRP	
13.	Biscuits	% Discount on MRP	
14.	Butter Scotch Chocolates	% Discount on MRP	
15.	Lemon Chocolates	% Discount on MRP	
16.	Caramel Chocolates	% Discount on MRP	
17.	Strawberry Chocolates	% Discount on MRP	
18.	Cherry Chocolates	% Discount on MRP	
19.	Blueberry Chocolates	% Discount on MRP	
20.	Chocolate Praline Pastries	200 gms	
21.	Blackberry Pastries	200 gms	
22.	Mango Tango Pastries	200 gms	
23.	Pineapple Pastries	200 gms	
24.	Raspberry Pastries	200 gms	
25.	Blueberry Pastries	200 gms	
26.	Lemon Pastries	200 gms	
27.	Fresh Shake (Pineapple, Banana, Badaam, Chocolate, Mango, Lychee)	200 ml	
28.	Lemon Cheese Cake (on demand)	1 Kg	
29.	Strawberry Cheese Cake (on demand)	1 Kg	
30.	Chocolate Cheese Cake (on demand)	1 Kg	
31.	Blueberry Cheese Cake (on demand)	1 Kg	

	demand)		
32.	Fresh Strawberry Cake (on demand)	1 Kg	
33.	Fresh Pineapple Cake (on demand)	1 Kg	
34.	Black Forest Cake (on demand)	1 Kg	
35.	Dry Torte Cake (on demand)	1 Kg	
36.	Choco Walnut Cake (on demand)	1 Kg	
37.	Fruit Gateau Cake (on demand)	1 Kg	
38.	Choco Torte Cake (on demand)	1 Kg	
39.	Dark Devil Cake (on demand)	1 Kg	
40.	Celebration Cake (on demand)	1 Kg	
41.	Fresh Mango Cake (on demand)	1 Kg	
42.	Atta (Branded)		
43.	Dal (Brand 1, 2 ..)		
44.	Rice (Brand 1, 2 ..)		
45.	Spices (Brand 1, 2 ..)		
46.	Deodorant (Brand 1, 2 ..)		
47.	Perfume (Brand 1, 2 ..)		
48.	Shoe Polish (Brand 1, 2 ..)		
49.	Mosquito Repellent (Brand 1, 2 ..)		
50.	Sanitary Napkin (Brand 1, 2 ..)		
51.	Any other item (Brand 1, 2 ..)		

Financial Bid of only technically successful Bidders shall be opened.

.....
Seal and Signature of Authorized Signatory
 Cell No.....

Handwritten signature

PRICE OFFER DOCUMENT

(Financial Bid - Price offer document for Women Saloon (Beauty Parlor Shop))

On the letterhead of the Vendor/Supplier

(Sealed separately)

S.No.	Description	A/C Rate	Non A/C Rate
1.	Standard Hair cutting		
2.	Eyebrow shaping		
3.	Threading		
4.	Waxing	Per Leg	
		Per Arm	
5.	Pedicure		
6.	Manicure		
7.	Hair coloring	Garnier	
		Loreal	
		Godrej	
		Colormate	
8.	Facial	Shahnaz	
		Ayur	
9.	Face Wash		
10.	Bleach		
11.	Steam		
12.	Other Items% discount of MRP	

Note: The vendor may add items in the above list which he wishes to keep in the shop. Final list will be decided by the Institute Authorities, in consultation with the successful vendor.

Financial Bid of only Technically successful Bidders shall be opened.

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 Seal and Signature of Authorized Signatory
 Cell No.....



PRICE OFFER DOCUMENT

(Financial Bid – Fruits & Vegetables)

On the letterhead of the Vendor/Supplier

(Sealed separately)

S. No.	Name of services/category of items as per advertisement	Offer price (in separate sealed envelope) (Please state clearly that whether the discount is on MRP/Company approved official list price. Show taxes separately, if applicable)
1.	Fresh Fruits -	Maximum offer rate = % Discount on Market rate/ MRP/Company Approved Official List Price
2.	Fresh Vegetable -	Maximum offer rate = % Discount on Market rate/ MRP/Company Approved Official List Price
3.	Fresh Shake -	Mango Shake
		Banana Shake
		Milk Shake
4.	Fresh Juice-	Price in Rs..... Per glass
5.	Fresh Fruit Chaat-	Price in Rs..... Per plate

Note: The vendor may add items in the above list which he wishes to keep in the shop. Final list will be decided by the Institute Authorities, in consultation with the successful vendor.

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Cell No.....



PRICE OFFER DOCUMENT

(Financial Bid – Business Stationery, Gift Shop Items)
On the letterhead of the Vendor/Supplier (Sealed separately)

S. No.	Work	Black (Per copy) Rs.	Coloured (Per copy) Rs.		
1.	Xerox (J K Copier)	A4 Paper			
		Legal Paper			
		Executive Paper			
		A 5 Paper			
		A3 Paper			
2.	Lamination	A 4 Paper			
		Legal Paper			
			Spiral Binding Rs.	Comb Binding Rs.	Hard Bound
3.	Binding	Up to 50 pages			
		Up to 100 pages			
		Up to 150 pages			
		Up to 200 pages			
		% Discount on MRP		
4.	Newspapers & Magazines				
5.	Register (make-classmates)	Up to 50 pages			
		Up to 100 pages			
		Up to 150 pages			
		Up to 200 pages			
6.	A4 Size photocopy paper	JK copier, Red 75 GSM Rs. Per Ream			
7.	A4 Size photocopy paper	Colored Paper			
8.	Other Stationary Items	-			
9.	Gift Items	-			

Financial Bid of only technically successful Bidders shall be opened.

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Seal and Signature of Authorized Signatory
 Cell No.....

Note: The vendor may add items in the above list which he wishes to keep in the shop. Final list will be decided by the Institute Authorities, in consultation with the successful vendor.

Financial Bid of only technically successful Bidders shall be opened.
 For goods/items, whose items are not printed on them as MRP, are expected to be sold at competitive and fair prices. If at any time they are observed to be higher than prevailing market prices, vendor shall be liable for penalty/fines and warning. After two warnings, if the situation does not get rectified, the License shall be liable for termination by the Institute.

Handwritten signature